

Scrutiny Report



Performance Scrutiny Committee – Place and Corporate

Part 1

Date: 9 April 2018

Subject Improvement Plan 2016-18 Update – Quarter 3

Author Overview and Scrutiny Officer

The following people have been invited to attend for this item:

IP Objective	Cabinet Member Lead	Head of Service Lead
IP – Objective 5 <i>Supporting young people into education, employment or training</i>	Gail Giles Cabinet Member for Education and Skills	Keir Duffin Head of Regeneration, Housing and Investment
IP – Objective 3 <i>Ensuring people have access to suitable accommodation</i>	Jane Mudd Cabinet Member for Regeneration and Housing	Keir Duffin Head of Regeneration, Housing and Investment
IP – Objective 4 <i>City Regeneration and Development</i>	Jane Mudd Cabinet Member for Regeneration and Housing	Keir Duffin Head of Regeneration, Housing and Investment
IP – Objective 7 <i>Increasing recycling</i>	Roger Jeavons Cabinet Member for Streetscene	Paul Jones Head of Streetscene and City Services

Section A – Committee Guidance and Recommendations

1 Recommendations

1.1 The Committee is asked to consider the progress being made in relation to the following improvement objectives:

- *IP – Objective 5 - Supporting young people into education, employment or training;*
- *IP – Objective 3 - Ensuring people have access to suitable accommodation;*
- *IP – Objective 4 - City Regeneration and Development;*
- *IP – Objective 7 - Increasing recycling.*

1.2 Determine if it wishes to make any comments to the Cabinet on the progress towards achieving the improvement objectives in Quarter 3.

2 Context

2.1 The Council approved 8 Improvement Objectives in the 2017-18 Improvement Plan in April 2016, 4 of which are within the remit of this Scrutiny Committee, namely:

IP Objective	Page Numbers	Head of Service Lead	Cabinet Member Lead
IP – Objective 5 Supporting young people into education, employment or training	Pages 25 - 31	Keir Duffin Head of Regeneration, Housing and Investment	Cllr Gail Giles Cabinet Member for Education and Skills
IP – Objective 3 Ensuring people have access to suitable accommodation	Pages 19 - 21		Cllr Jane Mudd Cabinet Member for Regeneration and Housing
IP – Objective 4 City Regeneration and Development	Pages 22 - 24		
IP – Objective 7 Increasing recycling	Pages 32 - 34	Paul Jones Head of Streetscene and City Services	Cllr Roger Jeavons Cabinet Member for Streetscene

2.2 At its meeting on 11 September 2017, the Committee agreed to include monitoring of the improvement objectives on its work programme.

2.3 This update covers the period October to December 2017, with a further update scheduled for the Committee covering the final quarter.

Report produced in...	September		December		March		June
To show status for....	Q1 Apr-Jun		Q2 Jul-Sept		Q3 Oct-Dec		Q4 Jan-Mar
3. Ensuring people have access to suitable accommodation	Amber-Acceptable	●	Green - Good	★	Green - Good	★	
4. City Regeneration and Development	Green - Good	★	Green - Good	★	Green - Good	★	
5. Supporting young people into education, employment or training	Green - Good	★	Green - Good	★	Green - Good	★	
7. Increasing recycling	Green - Good	★	Green - Good	★	Green - Good	★	
OVERALL	Green - Good	★	Green - Good	★	Green - Good	★	

- 2.4 In order to provide a more meaningful assessment of the progress of the Improvement Plan and enable more informed judgement to be undertaken, an overall evaluation of progress is made using the following criteria:

Status		Evaluated as	Explanation
Green Star		Excellent	All actions and measures are on track
Green		Good	Actions and measures are on mostly on track, one or two falling marginally short of planned targets
Amber		Acceptable	Some actions and measures have deviated from plan and are some are falling short of planned targets
Red		Improvement Required	Actions and measures are of concern and are mostly falling short of planned targets

- 2.5 This update is being presented to the Cabinet at its meeting on **18 April 2018**, along with any comments / recommendations from this Committee as to the progress towards achieving these objectives.

3 Information Submitted to the Committee

- 3.1 **Appendix 1** provides the Committee with an update from the Objective Leads for its consideration.
- 3.2 The update includes:
- an overall judgement for the objective (red, amber or green) along with brief comments from the leads on this judgement;
 - an update on the current progress with the measures associated with the objective, and;
 - an update on the actions associated with the objective.

4 Suggested Areas of Focus

- 4.1 The Committee agreed in its Annual Work Programme at the meeting on 11 September 2017:
- “To consider the progress of the Council towards actions associated with the improvement plan objectives and provide comment to Cabinet”* in respect of the four relevant objectives within its remit.

4.2 Quarter 1 Update:

The Committee received an Improvement Plan 2016-18 Update - Quarter 1 at the meeting held on **2 October 2017** and made comments to the Cabinet on the Improvement Objectives within its portfolio. The Cabinet considered the comments at its meeting held on **18 October 2017**. The Leader highlighted that, as part of the new scrutiny structure and accountability arrangements in place, for the first time this report had been presented to the Scrutiny Committees for consideration before Cabinet, thanked scrutiny colleagues for their detailed consideration and comments, and highlighted some of the key points raised. The Committee’s comments on the four Improvement Objectives within its portfolio and related responses from Cabinet were fed back for Members’ consideration at their next meeting and ***links to these Reports and Minutes are provided in the Background Papers Section 8 at the end of this report.***

4.3 Quarter 2 Update:

The Committee received an Improvement Plan 2016-18 Update - Quarter 2 at the meeting held on **11 December 2017** and made comments to the Cabinet on the Improvement Objectives within its portfolio. The Cabinet considered the comments at its meeting held on **17 January 2018** and ***links to these Reports and Minutes are provided in the Background Papers Section 8 at the end of this report.***

- 4.4 The Committee is asked to evaluate the performance of the Council in achieving the four Improvement Objectives in its portfolio for Quarter 3 and might wish to consider:
- Progress being made in addressing comments from Scrutiny on Quarter 1 & 2 performance.
 - Whether Improvement Objectives are being achieved and how this is clearly evidenced?
 - How are measures and activities measured and evaluated?
 - Do “green” objectives have sufficiently challenging targets and are the measures balanced between being realistic and robust?
 - What is being done to address amber measures?
 - Are there any barriers to delivering the Improvement Objectives?

Section B – Supporting Information

5 Links to Council Policies and Priorities

- 5.1 This report directly links with all of the Councils Improvement Objectives identified in the Improvement Plan 2016-18. These objectives also link to the Well-being Objectives agreed by Cabinet in March 2017, which aim to maximise the Council’s contribution to the Well-being Goals for Wales and will form part of the new Corporate Plan and Improvement Plan from 2017 onwards.
- 5.2 The Wellbeing of Future Generations Act 2015 which came into force in April 2016 sets the context for the move towards long term planning of services. The Improvement Plan objectives have links to each of the well-being objectives and the well-being goals.

Well-being Objective	Link to Improvement Plan Objective
To build cohesive and sustainable communities	3 – Ensuring people have access to suitable accommodation 4 – City Regeneration and Development
To improve skills, educational outcomes and employment opportunities	4 – City Regeneration and Development 5 – Supporting young people into education, employment or training
To promote economic growth and regeneration whilst protecting the environment	4 – City Regeneration and Development 7 – Increasing recycling

6 Risks

- 6.1 Each individual action in this report is subject to financial and risk assessment in its own right in accordance with council procedures.

Risk	Impact of risk if it occurs (H/M/L)	Probability of risk occurring (H/M/L)	What is the council doing or what has it done to avoid the risk or reduce its effect	Who is responsible for dealing with the risk
That the council’s plans and projects do not have the desired impact on the city	H	M	The council will assess the impact of its actions on an on-going basis and enable adjustments to actions and policies to be brought forward as the need arises	Project managers for individual action plans

That major impacts are not properly monitored due to faulty assessment of risk and/or impact	H	L	Quarterly reporting to cabinet, together with opportunity for scrutiny reviews will enable adjustments to monitoring regime to be implemented as the need arises	Project managers
That on-going monitoring impedes progress on project delivery	H	L	The assessment criteria for monitoring progress are designed to ensure monitoring is proportionate to impact and purpose. This will be reassessed as part of the on-going reporting process	Cabinet / Corporate Directors

7 Financial Implications

7.1 There are no specific cost implications associated with the report.

8 Background Papers

- [Quarter 2 Improvement Update Report to Performance Scrutiny Committee – Place & Corporate](#) (Item 5) held on 11 December 2017 and [Minutes](#) (Item 3 Refers).
- [Quarter 2 Improvement Update Report to Cabinet](#) (Item 9) held on 17 January 2018 and [Minutes](#) (Item 6 Refers).
- [Quarter 1 Improvement Update Report to Performance Scrutiny Committee – Place & Corporate](#) (Item 5) held on 2 October 2017 and [Minutes](#) (Item 3 Refers).
- [Quarter 1 Improvement Update Report to Cabinet](#) (Item 5) held on 18 October 2017 and [Minutes](#) (Item 2 Refers).
- [Annual Review of the 2016-18 Improvement Plan Cabinet Report](#) - Aug 2017
- [2016-18 Improvement Plan](#)

Report Completed: 26 March 2018